1.0 Rationale

There are valid reasons for schools to be involved in fundraising activities occasionally. Such campaigns must be consistent with the Board Plan, the administrative guidelines, and all laws governing such activities (e.g., regulations for lotteries or bingo). The safety and well being of participating students must be foremost in any fundraising plans, and the plans must recognize appropriate age levels for participants in the activities.

2.0 Fundraising for External Organizations

Students may be involved in fundraising for the Junior Red Cross, the United Nations International Children's Emergency Fund (UNICEF), the Canadian National Institute for the Blind, the Terry Fox Run, and the Heart Fund. Such fundraising activities require only the approval of the principal. Fundraising for all other external organizations requires the approval of the principal and the Superintendent of Program and Schools.

3.0 Fundraising for School Purposes

3.1 General Parameters

Campaign plans shall take into consideration the following concerns:

3.1.1 Fundraising should not interfere with the normal business of local merchants.

3.1.2 School time should not be used for fundraising (recognizing that students may be involved in related learning activities such as "actiong" during school time).

3.1.3 Door-to-door fundraising by students should be minimized.

3.1.4 Fundraisers shall meet all legal requirements that may apply.

3.1.4

3.1.5 Schools are not to use commercial organizations for canvassing homes or persons.

3.1.7 Accepted accounting procedures as found in the administrative guideline on "Accounting for School Funds" must be followed.

3.2 Procedures

3.2.1 Each significant project shall be recommended by the principal to the Superintendent of Program and Schools and shall not be undertaken without the written approval of the Superintendent.

3.2.2 Recommendations for fund raisers shall include at least the following information:

3.2.2.1 A statement of purpose for the proposed fundraising event,